



# Budget 2025

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# NLLS Three-Year Financial Plan: Briefing Note

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## Overview

Northern Lights Library System (NLLS) holds an investment reserve of \$1,789,221.26. Of this, \$1 million is required for contingent liabilities, including capital needs and system departure risks. This reserve safeguards the system against potential exits by major partners, legal actions, and similar liabilities, while also generating interest income. The remaining \$790,000 in the reserve is currently over-funded.

## How was this reserve acquired?

- ▶ They were initially planned for potential building upgrades starting in 2015, but the Board has since decided these upgrades are unnecessary.
- ▶ Reduced expenses during the pandemic for about 18 months.
- ▶ High staff turnover before the pandemic led to salary savings. This turnover has now stabilized.

## What is our plan for the reserve?

- ▶ To keep levy increases low over the next three years (2025-2027) at 1.5% annually.
- ▶ To supplement operating expenses and fund several service pilot projects.

## What happens when the reserve runs out?

By 2028, we anticipate expenses will align with revenues by:

- ▶ Funding pilot projects like “shelf-ready” materials processing aimed at achieving long-term operational efficiencies.
- ▶ Exploring alternative revenue streams, such as leasing unused building space and attracting new member communities (reserves and settlements).

## Will levy increases exceed 1.5% after 2027?

This is possible. However, we are focused on:

- ▶ Recruiting new members.
- ▶ Achieving operational efficiencies through pilot projects.
- ▶ Advocating with the provincial government for better municipal funding.

## Conclusion

Over the next three years, we aim to effectively utilize the \$790,000 in over-funded reserves to ensure that levy increases remain modest and predictable.

*Remember that this is based on budget projections, and we have consistently under-spent the budget in the past three years.*



# NLLS Three-Year Financial Plan: Briefing Note

| Type of Fund  | Allocation of Current funds | Balance as per Policy |
|---|-----------------------------|-----------------------|
| <b>Unrestricted</b>   |                             |                       |
| Vehicle Replacement Funds                                     | \$130,000                   | \$90,000              |
| Furniture & Equipment Funds                                   | \$40,000                    | -                     |
| Building Funds  | \$250,000                   | \$250,000             |
| IT information Technology Funds<br><i>To a Max of 750,000</i> | \$430,000                   | Min \$300,000         |
| Contingent Liability and Consultation                         | \$100,000                   | \$50,000              |
| System departure liability                                    | \$350,000                   | \$350,000             |
| <b>Restricted</b>   |                             |                       |
| Operational Restricted Reserve                                | \$504,750                   | -                     |
| <b>Money in Investments Aug 31 2024 TOTALS</b>                | <b>\$1,804,750</b>          | <b>\$1,040,000</b>    |



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## Restricted Funds Definition

Only used for non-capital purpose (Operational & Contingency) - Need board approval to use or move

## Unrestricted Funds Definition

Fund which can be accessed for capital purposes - Need Executive approval to use or move

## Allocation

The amount of money proposed for the specific reserve category



# 2025 Revenue

| Revenue Source                     |   | GL Code(s) | BUDGET 2024 - 1.5% | BUDGET 2025 - 1.5% | BUDGET 2026 - 1.5% | BUDGET 2027 - 1.5% |
|------------------------------------|---|------------|--------------------|--------------------|--------------------|--------------------|
| Municipal and Library Board Levies | Municipalities<br><i>Municipal levy \$5.47/capita OR \$10.94 without a board</i>                          | 4010       | \$1,275,429        | \$1,288,821        | \$1,302,413        | \$1,316,209        |
|                                    | Book Allotment - EXPENSE<br><i>Book Allotment \$2.15/capita</i>   | 6007       | -\$382,661         | -\$382,661         | -\$382,661         | -\$382,661         |
|                                    | Library Board Levy<br><i>Local Library Board Levy \$5.47/capita</i>                                       | 4040       | \$622,388          | \$631,723          | \$641,199          | \$650,816          |
| Total                              |   |            | \$1,515,155.53     | \$1,537,883.35     | \$1,560,951.20     | \$1,584,364.00     |
| Provincial Grants                  | Provincial Operating Grant<br><i>\$4.75 per resident; 2019 population</i>                                 | 4041       | \$878,532          | \$878,532          | \$878,532          | \$878,532          |
|                                    | Rural Services Grant - REVENUE<br><i>\$5.60/capita</i>  | 4042       | \$3,578.00         | \$358,574.00       | \$358,574.00       | \$358,574.00       |
|                                    | Rural Services Grant - EXPENSE<br><i>Transfer payments minus 1% NLLS admin fee</i>                        | 6301       |                    | -\$354,988.00      | -\$354,988.00      | -\$354,988.00      |
|                                    | OROS - System portion<br><i>Indigenous OROS Grant (runs Apr-Mar) 4.75 x 2019 pop</i>                      | 4043       | \$64,458.00        | \$64,458.00        | \$64,458.00        | \$64,458.00        |
|                                    | OROS - local board portion REV<br><i>Indigenous OROS Grant (runs Apr-Mar) 5.60 x 2019 pop</i>             | 4047       |                    | \$86,630.10        | \$86,630.10        | \$86,630.10        |
|                                    | OROS - local board portion EXP<br><i>Transfer payments to local library boards for Indigenous support</i> | 6081       |                    | -\$86,630.10       | -\$86,630.10       | -\$86,630.10       |
|                                    | Provincial Establishment Grant<br><i>Only received when new members join the system</i>                   | 4044       |                    | \$0.00             | \$0.00             | \$0.00             |
| Total                              |   |            | \$946,568.00       | \$946,576.00       | \$946,576.00       | \$946,576.00       |



# 2025 Revenue

| Revenue Source          |  | GL Code(s)   | BUDGET 2024 - 1.5% | BUDGET 2025 - 1.5% | BUDGET 2026 - 1.5% | BUDGET 2027 - 1.5% |
|-------------------------|--|--------------|--------------------|--------------------|--------------------|--------------------|
| Other Revenue           | Other Revenue - General<br><i>Bell rental of NLLS land for supernet infrastructure, Credit Card Points, Asset sales, Department Revenue, etc</i> | 4530         | \$5,000.00         | \$12,000.00        | \$12,000.00        | \$12,000.00        |
|                         | Grants and Sponsorships  | 4550         | \$4,000.00         | \$4,000.00         | \$4,000.00         | \$4,000.00         |
|                         | Rebills and Resales REVENUE<br><i>Local library supply orders (IN/OUT)</i>   | 4510<br>4520 | \$5,000.00         | \$215,000.00       | \$215,000.00       | \$215,000.00       |
|                         | Rebills and Resales EXPENSE<br><i>Invoiced out</i>   | 6618         |                    | -\$215,000.00      | -\$215,000.00      | -\$215,000.00      |
|                         | Interest<br><i>Bank/Investments Interest</i>   | 4610         | \$60,000.00        | \$110,000.00       | \$100,000.00       | \$90,000.00        |
|                         | Office Rentals<br><i>Offices and board room rentals</i>  | 4552         | \$30,000.00        | \$32,000.00        | \$32,000.00        | \$32,000.00        |
| Total                   |  |              | \$104,000.00       | \$158,000.00       | \$148,000.00       | \$138,000.00       |
| Reserves                | Reserve Out<br><i>Approx - Transfer from reserves to budget over 4 years</i>   |              | -\$235,386.47      | -\$78,023.82       | -\$208,293.47      | -\$165,939.72      |
|                         | Reserves In<br><i>-\$687,643.48</i>  |              | -\$235,386.47      | -\$78,023.82       | -\$208,293.47      | -\$165,939.72      |
| Total Operating Revenue |  |              | \$2,565,723.53     | \$2,642,459.35     | \$2,655,527.20     | \$2,668,940.00     |



# 2025 Expenses

| Expense                      |  | GL Code(s) | BUDGET 2024 - 1.5% | BUDGET 2025 - 1.5% | BUDGET 2026 - 1.5% | BUDGET 2027 - 1.5% |
|------------------------------|--|------------|--------------------|--------------------|--------------------|--------------------|
| Governance<br>NLLS BOARD LMC | General Board Meetings<br><i>2 in-person meetings per year</i>   | 6500       | \$12,000.00        | \$8,000.00         | \$8,000.00         | \$8,000.00         |
|                              | Executive Meetings<br><i>6 in-person meetings per year Mileage, PerDiem, Meals</i>                         | 6520       | \$22,000.00        | \$22,000.00        | \$22,000.00        | \$22,000.00        |
|                              | Committee Meetings<br><i>Advocacy, Policy, Grievance, Performance, Plan of Service, Budget</i>             | 6502       | \$6,000.00         | \$3,000.00         | \$9,000.00         | \$3,000.00         |
|                              | Outreach and Honoraria<br><i>Board Chair Honorarium/Mileage for Executive travel to municipalities</i>     | 6510       | \$10,000.00        | \$5,000.00         | \$5,000.00         | \$5,000.00         |
|                              | Professional & Legal Fees<br><i>HR items, Legal contingency, Policy support</i>                            | 6606       | \$5,000.00         | \$5,000.00         | \$5,000.00         | \$5,000.00         |
|                              | LMC Meeting/Mileage/Meal<br><i>Budgeted here for 2 LMC Meeting/Mileage/Meals</i>                           | 6208       | \$10,000.00        | \$10,000.00        | \$10,000.00        | \$10,000.00        |
|                              | Lib Brd Chair Meeting/Mileage/Meal<br><i>Budgeted here for 1 Library Board Chair Meeting/Mileage/Meals</i> | 6602       | \$3,500.00         | \$2,500.00         | \$2,500.00         | \$2,500.00         |
|                              | Board Professional Development<br><i>Conferences, Hotels, Travel, includes Board and LMC Chair</i>         | 6508       | \$3,000.00         | \$3,000.00         | \$3,000.00         | \$3,000.00         |
| Governance Total             |  |            | \$71,500.00        | \$58,500.00        | \$64,500.00        | \$58,500.00        |
| Adminstration                | Memberships<br><i>AbMunis, RMA, ALA, APLAC, TAL, ALTA</i>  | 6616       | \$12,000.00        | \$12,000.00        | \$12,500.00        | \$13,000.00        |
|                              | PD Training Total<br><i>Courses/Conference/Travel Costs/Hotels</i>   | 5981       | \$35,000.00        | \$35,000.00        | \$35,000.00        | \$35,000.00        |
|                              | Education/Tuition<br><i>Employment offers, Tuition subsidies, Education grants</i>                         | 5985       | \$7,500.00         | \$7,500.00         | \$7,500.00         | \$7,500.00         |



# 2025 Expenses

| Expense  | GL Code(s) | BUDGET 2024 - 1.5%  | BUDGET 2025 - 1.5%  | BUDGET 2026 - 1.5%  | BUDGET 2027 - 1.5%  |
|--|------------|---------------------|---------------------|---------------------|---------------------|
| Staff Travel<br><i>MLS , IT, Admin, OPS, - meals, mileage</i>                                    | 5984       | \$48,000.00         | \$50,000.00         | \$50,000.00         | \$50,000.00         |
| Marketing<br><i>Publicity, newsletter, supplies, service catalog, graphic artist, templates</i>  | 6608       | \$40,000.00         | \$40,000.00         | \$40,000.00         | \$40,000.00         |
| Office supplies<br><i>General office supplies</i>  | 6620       | \$10,000.00         | \$10,000.00         | \$10,000.00         | \$10,000.00         |
| Staff recruitment<br><i>Job Ads and recruitment</i>  | 5987       | \$1,500.00          | \$1,500.00          | \$1,500.00          | \$1,500.00          |
| Equipment/Software<br><i>Repairs, Small equipment/furniture/ Photocopier</i>                     | 6600       | \$40,000.00         | \$18,000.00         | \$18,000.00         | \$18,000.00         |
| Telecommunications<br><i>NLLS Cell phones</i>  | 6622       | \$12,000.00         | \$12,000.00         | \$12,000.00         | \$12,000.00         |
| Caretaking and Landscaping<br><i>Year to year contract (janitorial, snow removal, lawn care)</i> | 6704       | \$37,000.00         | \$40,000.00         | \$40,000.00         | \$40,000.00         |
| Building Maintenance<br><i>Paint, repairs, upkeep</i>  | 6702       | \$15,000.00         | \$10,000.00         | \$10,000.00         | \$10,000.00         |
| Utilities<br><i>Gas, electricity (Group rate for 2024-28), water, garbage.</i>                   | 6708       | \$35,000.00         | \$35,000.00         | \$35,000.00         | \$35,000.00         |
| Accounting, Bookkeeping & Banking<br><i>Independent bookkeeping contract, Quickbooks, Plooto</i> | 6612       | \$28,000.00         | \$30,000.00         | \$30,000.00         | \$30,000.00         |
| Audit & Support<br><i>Contract with Metrix ends in 2028</i>                                      | 6610       | \$17,000.00         | \$17,500.00         | \$18,000.00         | \$18,500.00         |
| Insurance<br><i>AMSC, Does not yet include cyber insurance</i>                                   | 6614       | \$14,000.00         | \$14,000.00         | \$14,000.00         | \$14,000.00         |
| Health & Safety<br><i>Security system, safety workshops,</i>                                     | 6706       | \$2,100.00          | \$2,200.00          | \$2,200.00          | \$2,200.00          |
| NLLS Social Club<br><i>Staff social events</i>   | 6522       | \$1,500.00          | \$1,500.00          | \$1,500.00          | \$1,500.00          |
| <b>Administration Total</b>  |            | <b>\$355,600.00</b> | <b>\$336,200.00</b> | <b>\$337,200.00</b> | <b>\$338,200.00</b> |





# 2025 Expenses

| Expense                                |  | GL Code(s)   | BUDGET 2024 - 1.5% | BUDGET 2025 - 1.5% | BUDGET 2026 - 1.5% | BUDGET 2027 - 1.5% |
|--|--|--------------|--------------------|--------------------|--------------------|--------------------|
| Operations                             | Vehicle Expenses<br><i>Maintenance (Purchase of new delivery van 2024/26) 69,000/van</i>   | 6270         | \$72,000.00        | \$20,000.00        | \$85,000.00        | \$20,000.00        |
|  | Vehicle Fuel   | 6271         | \$42,000.00        | \$42,000.00        | \$42,000.00        | \$42,000.00        |
|  | Contract Drivers   | NEW          |                    | \$91,000.00        | \$91,000.00        | \$91,000.00        |
|  | Materials Processing<br><i>Laminating, mactac, barcodes, spine labels, dvd cases, library cards, stickers (Shelf-ready project in 2025)</i>        | 6108         | \$20,000.00        | \$30,000.00        | \$20,000.00        | \$15,000.00        |
|  | Postage<br><i>Materials delivery</i>   | 6266         | \$6,000.00         | \$4,000.00         | \$4,000.00         | \$4,000.00         |
| Operations Total                       |  |              | \$140,000.00       | \$187,000.00       | \$242,000.00       | \$172,000.00       |
| Technology Services and Infrastructure | Internet Service<br><i>Cybera (3 yr/3 Exinda warranty for upgrade of bandwidth)</i>  | 6169         | \$5,000.00         | \$5,000.00         | \$5,000.00         | \$5,000.00         |
|  | Website Services<br><i>Website Hosting</i>   | 6119         | \$60,000.00        | \$10,000.00        | \$8,000.00         | \$8,000.00         |
|  | Computer Software Servies<br><i>Helpdesk, GoToAssist, 1 Password, Adobe, Web Dewey, Deepfreeze, Power BI, Office 365, Princh wireless printing</i> | 6114<br>6115 | \$52,000.00        | \$75,000.00        | \$77,000.00        | \$80,000.00        |
|  | Network Security, and Hardware Services<br><i>Vmware, Veeam, Sentinel One, Windows, Forti Switches</i>   | 6121         | \$113,500.00       | \$95,000.00        | \$105,000.00       | \$100,000.00       |
|  | Computer Hardware and Peripherals<br><i>Laptops, Staff computers, Monitors Docking Stns etc</i>  | 6118         | \$23,000.00        | \$23,000.00        | \$17,000.00        | \$17,000.00        |
|  | Contract Services<br><i>Contractor services: ACSI</i>  | 6167         | \$47,000.00        | \$47,000.00        | \$47,000.00        | \$47,000.00        |
|  | TRAC<br><i>Cost of operations and maintenance of catalogue and Server at YRL</i>   | 6168         | \$125,000.00       | \$128,000.00       | \$160,000.00       | \$162,000.00       |
| Technology Totals                      |  |              | \$425,500.00       | \$383,000.00       | \$419,000.00       | \$419,000.00       |



# 2025 Expenses

| Expense   |  | GL Code(s) | BUDGET 2024 - 1.5%    | BUDGET 2025 - 1.5%    | BUDGET 2026 - 1.5%    | BUDGET 2027 - 1.5%    |
|---|--|------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Member Library Services</b>                                | System Collection<br><i>Large Print, Professional collection, Ref, Audio, Kits and Blocks Makerspace</i>                             | 6080       | \$10,000.00           | \$12,000.00           | \$12,000.00           | \$12,000.00           |
|   | Online databases/E-Resources<br><i>TAL databases, LinkedIn, Ebsco, Overdrive, Cloud Library, Hoopla, Journals, Etc.</i>              | 6280       | \$120,000.00          | \$128,000.00          | \$132,000.00          | \$134,000.00          |
|   | Programming<br><i>SRP, WRP, entertainer, prizes, story teller, author talks</i>  | 6252       | \$10,000.00           | \$10,000.00           | \$10,000.00           | \$10,000.00           |
|   | Library Staff Training & Development<br><i>Stronger Together Conference and Workshops - LMC Workshop</i>                             | 6206       | \$27,000.00           | \$35,000.00           | \$35,000.00           | \$35,000.00           |
|   | Indigenous Relations & Operations<br><i>Honoraria, contract services, and other services for working with Indigenous communities</i> | 6083       | \$30,000.00           | \$25,000.00           | \$20,000.00           | \$20,000.00           |
| <b>MLS Totals</b>   |  |            | <b>\$197,000.00</b>   | <b>\$210,000.00</b>   | <b>\$209,000.00</b>   | <b>\$211,000.00</b>   |
| <b>Operating Total</b>  |  |            | <b>\$1,189,600.00</b> | <b>\$1,174,700.00</b> | <b>\$1,271,700.00</b> | <b>\$1,198,700.00</b> |
| <b>Staffing</b><br><b>Staff 16 F/T , 1 P/T and 2 Students</b> | Salaries<br><i>Step &amp; 2%</i>   | 5500       | \$1,451,000.00        | \$1,391,516.37        | \$1,433,261.86        | \$1,476,259.72        |
|   | Benefits<br><i>Dental, Vision, Health, RRSP (10.24%)</i>   | 5542       | \$159,610.00          | \$153,066.80          | \$157,658.80          | \$158,720.00          |
|   | Special Events-Long Service<br><i>Staff Long Service Awards</i>  | 6521       | \$900.00              | \$1,200.00            | \$1,200.00            | \$1,200.00            |
| <b>Staff Total</b>  |  |            | <b>\$1,611,510.00</b> | <b>\$1,545,783.17</b> | <b>\$1,592,120.67</b> | <b>\$1,636,179.72</b> |



# Total Expenditures

| Expense                   | GL<br>Code(s) | BUDGET<br>2024 - 1.5% | BUDGET<br>2025 - 1.5% | BUDGET<br>2026 - 1.5% | BUDGET<br>2027 - 1.5% |
|---------------------------|---------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Total Expenditures</b> |               | <b>\$2,801,110.00</b> | <b>\$2,720,483.17</b> | <b>\$2,863,820.67</b> | <b>\$2,834,879.72</b> |

|   |  |                      |                      |                      |                      |
|---|--|----------------------|----------------------|----------------------|----------------------|
| <b>Budgeted Net Gain/Loss</b>                                   |  | <b>-\$235,386.47</b> | <b>-\$78,023.82</b>  | <b>-\$208,293.47</b> | <b>-\$165,939.72</b> |
| <b>Total</b>  |  |                      | <b>-\$687,643.48</b> |                      |                      |
| <b>Budget deficit covered by capital and operating reserves</b> |  |                      |                      |                      |                      |
| <b>Capital Purchases from Reserve</b>                           |  | <b>-\$132,000.00</b> | <b>-</b>             | <b>-\$70,000.00</b>  | <b>-</b>             |
| <b>Total</b>  |  |                      | <b>-\$202,000.00</b> |                      |                      |
| <b>Operating Purchases from Reserve</b>                         |  | <b>-\$103,386.47</b> | <b>-\$78,023.82</b>  | <b>-\$138,293.47</b> | <b>-\$165,939.72</b> |
| <b>Total</b>  |  |                      | <b>-\$485,643.48</b> |                      |                      |



# 2025 Levy

| Municipal Levies   | Pop. (2019) |               | Levy    | Municipal   | Board       |
|--|-------------|---------------|---------|-------------|-------------|
| St. Paul, County of  | 6468        | Municipal     | \$5.47  | \$35,379.96 |             |
| County of St. Paul Library Board for Ashmont/Mallaig           |             | Library Board | \$5.47  |             | \$35,379.96 |
| Town of St. Paul   | 5963        | Municipal     | \$5.47  | \$32,617.61 |             |
| St. Paul Muni Library Board                                    |             | Library Board | \$5.47  |             | \$32,617.61 |
| Town of Elk Point  | 1452        | Municipal     | \$5.47  | \$7,942.44  |             |
| Elk Point Library Board  |             | Library Board | \$5.47  |             | \$7,942.44  |
| Athabasca County   | 7869        | Municipal     | \$5.47  | \$43,043.43 |             |
| Athabasca County for Wandering River/Rochester/Grasslands      |             | Library Board | \$5.47  |             | \$43,043.43 |
| Town of Athabasca  | 2965        | Municipal     | \$5.47  | \$16,218.55 |             |
| Town of Athabasca Library Board for Alice B Donahue            |             | Library Board | \$5.47  |             | \$16,218.55 |
| Summer Village of Island Lake South                            | 61          | Municipal     | \$10.94 | \$667.34    |             |
| Summer Village of Island Lake                                  | 228         | Municipal     | \$10.94 | \$2,494.32  |             |
| Summer Village of Sunset Beach                                 | 49          | Municipal     | \$10.94 | \$536.06    |             |
| Summer Village of West Baptiste                                | 38          | Municipal     | \$10.94 | \$415.72    |             |
| Summer Village of South Baptiste                               | 66          | Municipal     | \$10.94 | \$722.04    |             |
| Summer Village of Whispering Hills                             | 142         | Municipal     | \$10.94 | \$1,553.48  |             |
| Village of Boyle   | 925         | Municipal     | \$5.47  | \$5,059.75  |             |
| Boyle Library  |             | Library Board | \$5.47  |             | \$5,059.75  |
| Summer Village of Mewatha Beach                                | 90          | Municipal     | \$10.94 | \$984.60    |             |
| Summer Village of Bondiss                                      | 110         | Municipal     | \$10.94 | \$1,203.40  |             |
| Thorhild County  | 3254        | Municipal     | \$5.47  | \$17,799.38 |             |
| Thorhild County Lib Board for Newbrook/Radway/Thorhild         |             | Library Board | \$5.47  |             | \$17,799.38 |
| Smoky Lake County  | 2461        | Municipal     | \$10.94 | \$26,923.34 |             |
| Town of Smoky Lake   | 964         | Municipal     | \$5.47  | \$5,273.08  |             |
| Smoky Lake Library   |             | Library Board | \$5.47  |             | \$5,273.08  |
| Village of Vilna   | 290         | Municipal     | \$5.47  | \$1,586.30  |             |
| Vina Muni Library  |             | Library Board | \$5.47  |             | \$1,586.30  |
| Village of Waskatenau  | 227         | Municipal     | \$5.47  | \$1,241.69  |             |
| Anne Chorny Pub Library  |             | Library Board | \$5.47  |             | \$1,241.69  |
| Lac La Biche County  | 9636        | Municipal     | \$5.47  | \$52,708.92 |             |
| Lac La Biche County Library Board for Stuart McPher./Plamondon |             | Library Board | \$5.47  |             | \$52,708.92 |



# 2025 Levy

| Municipal Levies                  | Pop. (2019) |               | Levy    | Municipal    | Board       |
|-----------------------------------|-------------|---------------|---------|--------------|-------------|
| Bonnyville, M.D. of               | 12760       | Municipal     | \$10.94 | \$139,594.40 |             |
| Town of Bonnyville                | 6422        | Municipal     | \$5.47  | \$35,128.34  |             |
| Bonnyville Muni Library           |             | Library Board | \$5.47  |              | \$35,128.34 |
| City of Cold Lake                 | 14961       | Municipal     | \$5.47  | \$81,836.67  |             |
| Cold Lake Library                 |             | Library Board | \$5.47  |              | \$81,836.67 |
| Summer Village of Pelican Narrows | 151         | Municipal     | \$10.94 | \$1,651.94   |             |
| Village of Glendon                | 493         | Municipal     | \$5.47  | \$2,696.71   |             |
| Glendon Community Library         |             | Library Board | \$5.47  |              | \$2,696.71  |
| County of Two Hills               | 3641        | Municipal     | \$10.94 | \$39,832.54  |             |
| Village of Myrnam                 | 339         | Municipal     | \$5.47  | \$1,854.33   |             |
| Myrnam Library                    |             |               | \$5.47  |              | \$1,854.33  |
| Town of Two Hills                 | 1443        | Municipal     | \$5.47  | \$7,893.21   |             |
| Alice Melynk Pub Library          |             | Library Board | \$5.47  |              | \$7,893.21  |
| Sturgeon County                   | 20506       | Municipal     | \$10.94 | \$224,335.64 |             |
| Town Bon Accord                   | 1529        | Municipal     | \$5.47  | \$8,363.63   |             |
| Bon Accord Friends of the Library |             | Library Board | \$5.47  |              | \$8,363.63  |
| Town of Gibbons                   | 3159        | Municipal     | \$5.47  | \$17,279.73  |             |
| Gibbons Muni Library              |             | Library Board | \$5.47  |              | \$17,279.73 |
| Town of Morinville                | 9893        | Municipal     | \$5.47  | \$54,114.71  |             |
| Morinville Muni Library           |             | Library Board | \$5.47  |              | \$54,114.71 |
| Town of Redwater                  | 2053        | Municipal     | \$5.47  | \$11,229.91  |             |
| Redwater Muni Library             |             | Library Board | \$5.47  |              | \$11,229.91 |
| Town of Legal                     | 1345        | Municipal     | \$5.47  | \$7,357.15   |             |
| Legal Library Board               |             | Library Board | \$5.47  |              | \$7,357.15  |
| Lamont County                     | 3899        | Municipal     | \$5.47  | \$21,327.53  |             |
| Lamont County Library Board       |             | Library Board | \$5.47  |              | \$21,327.53 |
| Village of Andrew                 | 425         | Municipal     | \$5.47  | \$2,324.75   |             |
| Andrew Muni Pub Library           |             | Library Board | \$5.47  |              | \$2,324.75  |
| Town of Bruderheim                | 1395        | Municipal     | \$5.47  | \$7,630.65   |             |
| Metro Kaylen Comm Library         |             | Library Board | \$5.47  |              | \$7,630.65  |
| Town of Lamont                    | 1774        | Municipal     | \$5.47  | \$9,703.78   |             |
| Lamont Public Library             |             | Library Board | \$5.47  |              | \$9,703.78  |
| Town of Mundare                   | 852         | Municipal     | \$5.47  | \$4,660.44   |             |
| Mundare Public Library            |             | Library Board | \$5.47  |              | \$4,660.44  |



# 2025 Levy

| Municipal Levies                              | Pop. (2019) |               | Levy    | Municipal   | Board       |
|---|-------------|---------------|---------|-------------|-------------|
| Beaver County                                 | 5905        | Municipal     | \$10.94 | \$64,600.70 |             |
| Village of Holden                             | 350         | Municipal     | \$5.47  | \$1,914.50  |             |
| Holden Muni Library                           |             | Library Board | \$5.47  |             | \$1,914.50  |
| Village of Ryley                              | 483         | Municipal     | \$5.47  | \$2,642.01  |             |
| McPherson Public Library                      |             | Library Board | \$5.47  |             | \$2,642.01  |
| Town of Tofield                               | 2081        | Municipal     | \$5.47  | \$11,383.07 |             |
| Tofield Muni Library                          |             | Library Board | \$5.47  |             | \$11,383.07 |
| Town of Viking                                | 1083        | Municipal     | \$5.47  | \$5,924.01  |             |
| Viking Muni Library                           |             | Library Board | \$5.47  |             | \$5,924.01  |
| Minburn, County of                            | 3188        | Municipal     | \$10.94 | \$34,876.72 |             |
| Minburn, Village of (105 Combined with above) |             |               |         |             |             |
| Village of Innisfree                          | 223         | Municipal     | \$5.47  | \$1,219.81  |             |
| Innisfree Public Library                      |             | Library Board | \$5.47  |             | \$1,219.81  |
| Village of Mannville                          | 828         | Municipal     | \$5.47  | \$4,529.16  |             |
| Mannville Muni Library                        |             | Library Board | \$5.47  |             | \$4,529.16  |
| Town of Vegreville                            | 5708        | Municipal     | \$5.47  | \$31,222.76 |             |
| Vegreville Centennial Library                 |             | Library Board | \$5.47  |             | \$31,222.76 |
| Wainwright, M.D. of                           | 4479        | Municipal     | \$10.94 | \$49,000.26 |             |
| Village of Chauvin                            | 345         | Municipal     | \$5.47  | \$1,887.15  |             |
| Chauvin Public Library                        |             | Library Board | \$5.47  |             | \$1,887.15  |
| Village of Edgerton                           | 425         | Municipal     | \$5.47  | \$2,324.75  |             |
| Edgerton Public Library                       |             | Library Board | \$5.47  |             | \$2,324.75  |
| Village of Irma                               | 521         | Municipal     | \$5.47  | \$2,849.87  |             |
| Phylis Craig Public Library                   |             | Library Board | \$5.47  |             | \$2,849.87  |
| Town of Wainwright                            | 6270        | Municipal     | \$5.47  | \$34,296.90 |             |
| Wainwright Pub Library                        |             | Library Board | \$5.47  |             | \$34,296.90 |
| County of Vermilion River                     | 8267        | Municipal     | \$10.94 | \$90,440.98 |             |
| Village of Kitscoty                           | 976         | Municipal     | \$5.47  | \$5,338.72  |             |
| Kitscoty Hilltop Library                      |             | Library Board | \$5.47  |             | \$5,338.72  |
| Village of Marwayne                           | 606         | Municipal     | \$5.47  | \$3,314.82  |             |
| Marwayne Public Library                       |             | Library Board | \$5.47  |             | \$3,314.82  |
| Village of Paradise Valley                    | 179         | Municipal     | \$5.47  | \$979.13    |             |
| Three Cities Pub Library                      |             | Library Board | \$5.47  |             | \$979.13    |
| Town of Vermilion                             | 4150        | Municipal     | \$5.47  | \$22,700.50 |             |



# 2025 Levy

| Municipal Levies   | Pop. (2019) |                | Levy          | Municipal             | Board       |
|--|-------------|----------------|---------------|-----------------------|-------------|
| Town of Vermilion Library Board for Vermilion Public Library |             | Library Board  | \$5.47        |                       | \$22,700.50 |
|  |             |                |               | <b>\$1,304,633.29</b> |             |
| Fishing Lake Metis Stettlement                               | 595         | Municipal      | \$10.94       | \$6,509.30            |             |
| Fishing lake Library   |             | Library Board  |               |                       |             |
| Frog Lake First Nations                                      | 2139        | Municipal      | \$5.47        | \$11,700.33           |             |
| Frog Lake First Nations Library Board                        |             | Library Board  | \$5.47        |                       | \$11,700.33 |
| Elizabeth Metis Stettlement                                  | 639         | Municipal      | \$10.94       | \$6,990.66            |             |
|  |             | Library Board  |               |                       |             |
|  |             | <b>179,738</b> | <b>114185</b> | <b>\$636,500.14</b>   |             |



# 2025 Book Allotment Allocations

| Municipality         | Libr. Code | Total Allocations |
|----------------------|------------|-------------------|
| Andrew               | AA         | \$3,009.46        |
| Ashmont              | AAS        | \$6,953.10        |
| Athabasca            | AATH       | \$16,935.44       |
| Bonnyville           | ABM        | \$33,335.75       |
| Bon Accord           | ABOA       | \$10,631.39       |
| Boyle                | ABOY       | \$4,279.77        |
| Bruderheim           | ABRUM      | \$5,094.96        |
| Chauvin              | ACHM       | \$2,378.82        |
| Cold Lake            | ACLM       | \$40,396.35       |
| Edgerton             | AEDG       | \$2,261.93        |
| Elizabeth Settlement | ACLEM      | \$1,384.60        |
| Frog Lake            | AFLP       | \$4,598.85        |
| Fishing Lake         | AFLMS      | \$1,279.25        |
| Elk Point            | AELK       | \$3,121.80        |
| Glendon              | AGCL       | \$1,059.95        |
| Gibbons              | AGI        | \$14,135.89       |
| Grasslands           | AGRAS      | \$2,876.12        |
| Holden               | AHOM       | \$3,291.65        |
| Innisfree            | AIP        | \$1,164.87        |
| Irma                 | AIRC       | \$3,238.72        |
| LacLaBiche           | ALLB       | \$18,217.40       |
| Plamondon            | APL        | \$2,500.00        |
| Edmonton Garrison    | ALPEG      | \$10,235.79       |
| Kitscoty             | AK         | \$5,733.19        |
| Legal                | ALEG       | \$2,891.75        |

| Municipality    | Libr. Code | Total Allocations |
|-----------------|------------|-------------------|
| Lamont          | ALAM       | \$5,909.81        |
| Mallaig         | AMAL       | \$6,953.10        |
| Mannville       | AMAN       | \$4,110.63        |
| Marwayne        | AMAR       | \$4,937.69        |
| Morinville      | AMO        | \$28,613.99       |
| Mundare         | AMML       | \$3,927.51        |
| Myrnam          | AMYR       | \$3,546.98        |
| Newbrook        | ANE        | \$2,343.69        |
| Paradise Valley | APV        | \$4,019.64        |
| Radway          | ARAD       | \$2,343.69        |
| Redwater        | ARED       | \$11,757.99       |
| Rochester       | AROC       | \$1,861.02        |
| Ryley           | ARY        | \$3,577.60        |
| Smoky Lake      | ASL        | \$4,718.18        |
| St. Paul        | ASTP       | \$12,820.45       |
| Two Hills       | ATHI       | \$8,112.47        |
| Thorhild        | ATHOM      | \$2,308.71        |
| Tofield         | ATOF       | \$9,552.45        |
| Vegreville      | AVE        | \$16,110.55       |
| Vermillion      | AVER       | \$16,192.08       |
| Vilna           | AVI        | \$1,946.29        |
| Viking          | AVIK       | \$4,867.60        |
| Wainwright      | AWAIC      | \$18,006.53       |
| Waskettau       | AWAS       | \$1,810.84        |
| Wandering River | AWR        | \$1,015.10        |

**TOTAL \$382,371.40**





# 2025 County Book Allocations

| All Patrons<br>Active and Inactive | Book Allotment<br>Portion   |                 | Present<br>Formula | What they currently<br>receive |
|------------------------------------|---|-----------------|--------------------|--------------------------------|
| <b>Athabasca</b>                   | <b>\$16,918.35</b><br>(7869 x 2.15)   | Athabasca       | 55%                | \$9,305.09                     |
|                                    |   | Boyle           | 11%                | \$1,861.02                     |
|                                    |   | Grassland       | 17%                | \$2,876.12                     |
|                                    |   | Rochester       | 11%                | \$1,861.02                     |
|                                    |   | Wandering River | 6%                 | \$1,015.10                     |
|                                    |   |                 | <b>100%</b>        | <b>\$16,918.35</b>             |
| <b>Beaver County</b>               | <b>\$12,695.75</b><br>(5905 x 2.15)   | Holden          | 20%                | \$2,539.15                     |
|                                    |   | Ryley           | 20%                | \$2,539.15                     |
|                                    |   | Tofield         | 40%                | \$5,078.30                     |
|                                    |   | Viking          | 20%                | \$2,539.15                     |
|                                    |   |                 | <b>100%</b>        | <b>\$12,695.75</b>             |
| <b>MD of Bonnyville</b>            | <b>\$27,434.00</b><br>(12760 x 2.15)  | Bonnyville      | 70%                | \$19,203.80                    |
|                                    |   | Cold Lake       | 30%                | \$8,230.20                     |
|                                    |   | Glendon         | 0%                 | \$-                            |
|                                    |   |                 | <b>100%</b>        | <b>\$27,434.00</b>             |
| <b>Lamont County</b>               | <b>\$8,382.85</b><br>(3899 x 2.15)  | Lamont          | 25%                | \$2,095.71                     |
|                                    |   | Bruderheim      | 25%                | \$2,095.71                     |
|                                    |   | Mundare         | 25%                | \$2,095.71                     |
|                                    |   | Andrew          | 25%                | \$2,095.71                     |
|                                    |   |                 | <b>100%</b>        | <b>\$8,382.85</b>              |
| <b>County of Minburn</b>           | <b>\$6,854.20</b><br>(3188 x 2.15)  | Mannville       | 34%                | \$2,330.43                     |
|                                    |   | Innisfree       | 10%                | \$685.42                       |
|                                    |   | Vegreville      | 56%                | \$3,838.35                     |
|                                    |   |                 | <b>100%</b>        | <b>\$6,854.20</b>              |
| <b>County of Smoky Lake</b>        | <b>\$5,291.15</b><br>(2461 x 2.15)  | Smoky Lake      | 50%                | \$2,645.58                     |
|                                    |   | Vilna           | 25%                | \$1,322.79                     |
|                                    |   | Waskateneau     | 25%                | \$1,322.79                     |
|                                    |   |                 | <b>100%</b>        | <b>\$5,291.15</b>              |
| <b>County of St.Paul</b>           | <b>\$13,906.20</b><br>(6468 x 2.15)<br>(Separate funding given<br>for EP / STP) | Ashmont         | 50%                | \$6,953.10                     |
|                                    |   | Mallaig         | 50%                | \$6,953.10                     |
|                                    |   | Elk Point       | 0%                 | \$-                            |
|                                    |   | St. Paul        | 0%                 | \$-                            |
|                                    |   |                 | <b>100%</b>        | <b>\$13,906.20</b>             |



# 2025 County Book Allocations

| All Patrons<br>Active and Inactive   | Book Allotment<br>Portion            |                 | Present<br>Formula | What they currently<br>receive |
|--------------------------------------|--------------------------------------|-----------------|--------------------|--------------------------------|
| <b>Sturgeon County</b>               | <b>\$44,087.90</b><br>(20506 x 2.15) | Edm Garrison    | 20%                | \$7,344.04                     |
|                                      |                                      | Gibbons         | 20%                | \$7,344.04                     |
|                                      |                                      | Morinville      | 20%                | \$7,344.04                     |
|                                      |                                      | Bon Accord      | 20%                | \$7,344.04                     |
|                                      |                                      | Redwater        | 20%                | \$7,344.04                     |
|                                      |                                      | Legal           |                    | \$7,344.04                     |
|                                      |                                      |                 | <b>100%</b>        | <b>\$44,064.24</b>             |
| <b>Thorhild County</b>               | <b>\$6,996.10</b><br>(3254 x 2.15)   | Newbrook        | 33.5%              | \$2,343.69                     |
|                                      |                                      | Radway          | 33.5%              | \$2,343.69                     |
|                                      |                                      | Thorhild        | 33%                | \$2,308.71                     |
|                                      |                                      |                 | <b>100%</b>        | <b>\$6,996.10</b>              |
| <b>County of Two Hills</b>           | <b>\$7,828.15</b><br>(3641 x 2.15)   | Two Hills       | 64%                | \$5,010.02                     |
|                                      |                                      | Myrnam          | 36%                | \$2,818.13                     |
|                                      |                                      |                 | <b>100%</b>        | <b>\$7,828.15</b>              |
| <b>County of<br/>Vermilion River</b> | <b>\$18,173.95</b><br>(8453 x 2.15)  | Vermilion       | 40%                | \$7,269.58                     |
|                                      |                                      | Paradise Valley | 20%                | \$3,634.79                     |
|                                      |                                      | Marwayne        | 20%                | \$3,634.79                     |
|                                      |                                      | Kitscoty        | 20%                | \$3,634.79                     |
|                                      |                                      |                 | <b>100%</b>        | <b>\$18,173.95</b>             |
| <b>M.D. of Wainwright</b>            | <b>\$9,629.85</b><br>(4479 x 2.15)   | Wainwright      | 47%                | \$4,526.03                     |
|                                      |                                      | Edgerton        | 14%                | \$1,348.18                     |
|                                      |                                      | Chauvin         | 17%                | \$1,637.07                     |
|                                      |                                      | Irma            | 22%                | \$2,118.57                     |
|                                      |                                      |                 | <b>100%</b>        | <b>\$9,629.85</b>              |
| <b>Lac La Biche County</b>           | <b>\$20,717.40</b><br>(9636 x 2.15)  | Lac La Biche    | 88%                | \$18,189.86                    |
|                                      |                                      | Plamondon       | 12%                | \$2,527.54                     |
|                                      |                                      |                 | <b>100%</b>        | <b>\$20,717.40</b>             |



# 2025 Rural Services Grant

| Municipality                        | 2019 Pop     | \$5.60              | 1% Admin Fee      | Total Disbursement  |
|-------------------------------------|--------------|---------------------|-------------------|---------------------|
| <b>Beaver County</b>                | <b>5905</b>  | <b>\$33,068.00</b>  | <b>\$330.68</b>   | <b>\$32,737.32</b>  |
| Holden Municipal Library            | 20%          |                     |                   | \$6,547.46          |
| McPherson Municipal Library         | 20%          |                     |                   | \$6,547.46          |
| Tofield Municipal Library           | 40%          |                     |                   | \$13,094.93         |
| Viking Municipal Library            | 20%          |                     |                   | \$6,547.46          |
| <b>M.D. of Bonnyville</b>           | <b>12760</b> | <b>\$71,456.00</b>  | <b>\$714.56</b>   | <b>\$70,741.44</b>  |
| Bonnyville Library                  | 68%          |                     |                   | \$48,104.18         |
| Cold Lake Library                   | 32%          |                     |                   | \$22,637.26         |
| Glendon Library ???                 |              |                     |                   |                     |
| <b>County of Minburn</b>            | <b>3188</b>  | <b>\$17,852.80</b>  | <b>\$178.53</b>   | <b>\$17,674.27</b>  |
| Innisfree Public Library            | 10%          |                     |                   | \$1,767.43          |
| Mannville Municipal Library         | 34%          |                     |                   | \$6,009.25          |
| Vegreville Centennial Library       | 56%          |                     |                   | \$9,897.59          |
| <b>Smoky Lake County</b>            | <b>2461</b>  | <b>\$13,781.60</b>  | <b>\$137.82</b>   | <b>\$13,643.78</b>  |
| Ann Chorney Public Library          | 25%          |                     |                   | \$3,410.95          |
| Smoky Lake Municipal Library        | 50%          |                     |                   | \$6,821.89          |
| Vilna Municipal Library             | 25%          |                     |                   | \$3,410.95          |
| <b>Sturgeon County</b>              | <b>20506</b> | <b>\$114,833.60</b> | <b>\$1,148.34</b> | <b>\$113,685.26</b> |
| Bon Accord Municipal Library        | TBD          |                     |                   | #VALUE!             |
| Gibbons Municipal Library           | TBD          |                     |                   | #VALUE!             |
| Edmonton Garrison Community Library | TBD          |                     |                   | #VALUE!             |
| Morinville Public Library           | TBD          |                     |                   | #VALUE!             |
| Redwater Municipal Library          | TBD          |                     |                   | #VALUE!             |
| Legal Library                       | TBD          |                     |                   | #VALUE!             |
| <b>County of Two Hills</b>          | <b>3641</b>  | <b>\$20,389.60</b>  | <b>\$203.90</b>   | <b>\$20,185.70</b>  |
| Alice Melynk Public Library         | 64%          |                     |                   | \$12,918.85         |
| Myrnam Community Library            | 36%          |                     |                   | \$7,266.85          |



# 2025 Rural Services Grant

| Municipality                      | 2019 Pop     | \$5.60              | 1% Admin Fee    | Total Disbursement |
|-----------------------------------|--------------|---------------------|-----------------|--------------------|
| <b>County of Vermilion River</b>  | <b>8267</b>  | <b>\$46,295.20</b>  | <b>\$462.95</b> | <b>\$45,832.25</b> |
| Kitscoty Hill Top Library         | 20%          |                     |                 | \$9,166.45         |
| Marwayne Public Library           | 20%          |                     |                 | \$9,166.45         |
| Three Cities Public Library       | 20%          |                     |                 | \$9,166.45         |
| Vermilion Public Library          | 40%          |                     |                 | \$18,332.90        |
| <b>M.D. of Wainwright</b>         | <b>4479</b>  | <b>\$25,082.40</b>  | <b>\$250.82</b> | <b>\$24,831.58</b> |
| Chauvin Municipal Library         | 15%          |                     |                 | \$3,724.74         |
| Edgerton Municipal Library        | 15%          |                     |                 | \$3,724.74         |
| Irma Municipal Library            | 20%          |                     |                 | \$4,966.32         |
| Wainwright Public Library         | 50%          |                     |                 | \$12,415.79        |
| Summer Village of Bondiss         | 110          | \$616.00            | \$6.16          | \$609.84           |
| Summer Village of Mewatha Beach   | 90           | \$504.00            | \$5.04          | \$498.96           |
| Boyle Public Library              |              |                     |                 | \$1,108.80         |
| Summer Village West Baptiste      | 38           | \$212.80            | \$2.13          | \$210.67           |
| Summer Village of South Baptiste  | 66           | \$369.60            | \$3.70          | \$365.90           |
| Summer Village Island Lake        | 228          | \$1,276.80          | \$12.77         | \$1,264.03         |
| Summer Village Island Lake South  | 61           | \$341.60            | \$3.42          | \$338.18           |
| Summer Village Sunset Beach       | 49           | \$274.40            | \$2.74          | \$271.66           |
| Summer Village Whispering Hills   | 142          | \$795.20            | \$7.95          | \$787.25           |
| Alice B Donahue Library           |              |                     |                 | \$3,237.70         |
| Summer Village of Pelican Narrows | 151          | \$845.60            | \$8.46          | \$837.14           |
| Bonnyville Library                |              |                     |                 | \$837.14           |
| <b>Totals</b>                     | <b>62142</b> | <b>\$347,995.20</b> |                 |                    |

**Grant** **\$358,574.00**

Diff \$10,578.80





**nlls.ab.ca | 1-800-561-0387**

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